



**THE VILLAGES OF KIRKWOOD HOMEOWNERS ASSOCIATION INC**

Address: PO BOX 23094, LEXINGTON, KY 40523

E-mail: [kirkwoodlex@yahoo.com](mailto:kirkwoodlex@yahoo.com)

Web: [www.kirkwoodhoa.com](http://www.kirkwoodhoa.com)

## **Kirkwood Village Homeowners Association, Inc. Board of Directors**

### **Requirements to Serve on the Board of Directors**

- Must be the Owner of Record of property in The Villages of Kirkwood Homeowners Association, Inc. as defined by the Declaration of Covenants who has fully paid all dues and assessments made or levied by the Board of Directors.

### **Duties of the Board of Directors**

- Promote the health, safety and welfare of the owners of the Association as defined by Declaration of Covenants, Conditions and Restrictions of The Villages of Kirkwood Homeowners Association, Inc. generally summarized below:
  - Work with owners, other board members, and/or contractors to keep in good repair the Kirkwood Common Area and exterior maintenance upon the Townhouse Unit(s) through maintenance and repair responsibilities of the Association
  - Work with owners, other board members, and/or contractors to enforce Specific Regulations of Use defined by the Declaration of Covenants
  - Work with owners, other board members and/or contractors to review and approve owner exterior modification requests
  - Maintain books and records, including collections of Annual Assessments and Special Assessments, of the Association directly and/or through support of contractors
  - Prepare, review and approve the annual budget of the Association directly and/or through support of contractors
  - Maintain statutory filing requirements of the Association directly and/or through support of contractors
  - Administer Member and Director Meetings in accordance with the Declaration of Covenants and the By-laws
  - Work with owners, other board members, and contractors to resolve resident disputes and address member concerns
  - Work as a team to evaluate timing and resources for short-term and long-term deferred maintenance projects as well as potential capital improvements for the betterment of all members and Kirkwood Village property values



**THE VILLAGES OF KIRKWOOD HOMEOWNERS ASSOCIATION INC**

Address: PO BOX 23094, LEXINGTON, KY 40523

E-mail: [kirkwoodlex@yahoo.com](mailto:kirkwoodlex@yahoo.com)

Web: [www.kirkwoodhoa.com](http://www.kirkwoodhoa.com)

**Candidate Bio**

Candidate Name:	
Years of HOA Membership:	
Background/Community Goals:	